

AGENDA BILL

**Beaverton City Council
Beaverton, Oregon**

SUBJECT: Contract Award for Public Utility Locating Services, Requirements Contract

FOR AGENDA OF: 09-20-16 **BILL NO:** 16197

Mayor's Approval: *Denny Dale*

DEPARTMENT OF ORIGIN: Public Works *[Signature]*

DATE SUBMITTED: 09-13-16

CLEARANCES: City Attorney
CAO
Purchasing
Finance *[Signatures]*

PROCEEDING: CONSENT AGENDA
(CONTRACT REVIEW BOARD)

EXHIBITS: 1. Bid Tabulations

BUDGET IMPACT

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$75,000	BUDGETED \$86,000	REQUIRED \$-0-

Account Numbers: 501-72-0740-10-511 in the amount of \$35,000; 502-72-0740-10-511 in the amount of \$15,000; 502-85-0734-511 in the amount of \$16,000 and 513-85-0734-511 in the amount of \$20,000. City-wide, the FY 2016-17 Adopted Budget includes \$86,000 for private utility locating services.

RECOMMENDED ACTION:

The City Council, acting as Contract Review Board, awards a contract for the remainder of FY 2016-17 to Precision Locating, Incorporated, Portland, Oregon, in the amount not to exceed \$75,000 to provide private utility locating services, renewable for four additional one-year periods at the City's option through FY 2020-21 based on Council's approval of future budgets and City Attorney's approval of contract form.

HISTORICAL PERSPECTIVE:

In FY 2004-05 the City of Beaverton Operations Division of the Public Works Department began providing locate services for Water, Storm, Sewer and Street Lighting in-house. Prior to FY 2004-05 the City contracted out locate services, and had several issues with incorrectly marked locates. When the City began doing locates in-house it could be done by a single FTE. Additionally, the City added temporary staff as needed to accommodate large projects. Due to an increase in construction throughout the City and the use of the one-call system, the City increased the number of FTE's to 2+ to meet this demand. In comparing the cost of continuing to provide this service in-house (\$194,124) the City has found with more locating services available the cost will be more competitive and reliable (\$74,325 lowest bid received). In addition, contracting out versus adding staff allows the City to adjust to the fluctuation of construction due to season or building activity without affecting maintenance objectives. Street lighting requires certified personnel to perform locates and the City will continue to complete them in-house with the Signal Division.

INFORMATION FOR CONSIDERATION:

The City issued an Invitation to Bid for private utility locating services, which advertised on August 15, 2016, in the Daily Journal of Commerce. Three bids were received and opened on August 26, at 2:00 p.m. in the Willamette River Conference Room. Precision Locating, Inc., of Portland, Oregon, submitted the lowest responsive bid in the amount of \$74,325.00. (Exhibit 1). The City has been using Precision Locating, Inc., the past four months and has been very satisfied with their work. With Council's approval of the bid award, the City anticipates work starting October 1, 2016 under the new contract.

City of Beaverton

BID SUMMARY

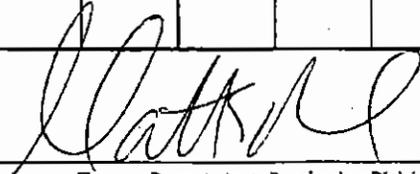
Project Name: Private Utility Locating Services, Solicitation #3113-17B

OPENED ON: August 26, 2016 @ 2:00 PM

WITNESSED BY: Terry Muralt

VENDOR NAME CITY, STATE	Bid Schedule	Signature Page	Acknowledged Addenda - 1, 2, 3	Attestation of Compliance Page				TOTAL BID
Precision Locating, Inc. - Portland, OR	X	X	X	X				\$74,325.00
USIC - Portland, OR	X	X	X	X				\$81,840.00
Locating, Inc. - Portland, OR	X	X	X	X				\$133,290.50

The Purchasing process has been confirmed.

Signed: 
Finance Department, Purchasing Division

The above amounts have been checked: YES NO

Date: 8/26/2016

