

AGENDA BILL

**Beaverton City Council
Beaverton, Oregon**

SUBJECT: Contract Award – Emergency Lighting
and Related Equipment Contract

FOR AGENDA OF: 06-05-18 **BILL NO:** 18112

Mayor's Approval: Denny Drake

DEPARTMENT OF ORIGIN: Public Works [Signature]

DATE SUBMITTED: 05-25-18

CLEARANCES: City Attorney [Signature]
Purchasing [Signature]
Finance [Signature]

PROCEEDING: CONSENT AGENDA
(CONTRACT REVIEW BOARD)

EXHIBITS: 1. Bid Tabulation

BUDGET IMPACT

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$98,447	BUDGETED \$98,447	REQUIRED \$-0-

* Account Number 602-85-0762-331 - Garage Fund – Fleet Maintenance Program - Vehicle Expense Account.
* Account Number 602-85-0762-371 - Garage Fund – Fleet Maintenance Program - Equipment Expense Account.
* Account Number 001-60-0622-360 General Fund – Police Department – Vehicle Set-Up Expense.
The Amount Budgeted is included in the FY 2018-19 Proposed Budget Document which the Budget Committee will deliberate on May 24, 2018, with Council Adoption on June 19, 2018.

RECOMMENDED ACTION:

Council, acting as Contract Review Board, awards contract to McLoughlin & Eardley on a requirement basis for Fiscal Year 2018-19, subject to Council's adoption of the FY 2018-19 Proposed Budget with the option to renew the contract for four additional one-year periods based on Council's approval of the future FY 2019-20, FY 2020-21, FY 2021-22 and FY 2022-23 budgets. The cost of parts and supplies to be ordered under these contracts are estimated at:

- FY 2018-19 \$99,000
- FY 2019-20 \$90,000
- FY 2020-21 \$90,000
- FY 2021-22 \$90,000
- FY 2022-23 \$80,000

The total expenditure over the life of the contract period is estimated to be \$450,000.

HISTORICAL PERSPECTIVE:

The FY 2018-19 Budget includes funding to purchase new emergency lighting and equipment, and repair parts for the City's Fleet. In FY 2017-18 the Fleet Maintenance section of the Public Works Department and the Police Department spent approximately \$91,000 for emergency lighting and equipment for the City fleet. Staff determined it was in the City's best interest to complete another formal procurement for this type of equipment.

INFORMATION FOR CONSIDERATION:

An Invitation to Bid was advertised on April 11, 2018. There were seven possible vendors that registered on the City's Web Site to view and/or download the solicitation. One bid was received and opened on May 3, 2018, at 2:00 p.m. in the Finance Conference Room, from the following vendor:

- McLoughlin & Eardley of Portland, OR

The bid was evaluated and deemed to be responsive. Staff recommends awarding a requirement contract to the vendor.

To cover the wide variety of products purchased and to not limit the City's purchasing options, staff asked for pricing based on a percent-off list price of manufacture, see the attached Exhibit 1. There was one manufacture product listed on the bid schedule for which a zero discount percentage off was given. Staff will follow the purchasing guidelines for this manufacture product and obtain three quotes when necessary.

The bid specifications called for a one-year contract with an option to renew for four additional one-year periods with the total term not to exceed five years.

SECTION 5 - BID PROPOSAL - ADDENDUM 1

**CITY OF BEAVERTON - Invitation to Bid for
Emergency Lighting and Related Equipment #3324-18B**

Company Name: McLoughlin & Erdos / SIRENNE

The undersigned having full knowledge of the specifications for the item(s) listed herein offers and agrees that this bid shall be irrevocable for at least sixty (60) calendar days after the bid opening date and time, and if accepted shall furnish any and/or all items(s) at the prices offered, all required documents, licenses and certifications, guarantees, titles and warranties as required and deliver at the designated point(s) within the time specified in the schedule.

INSTRUCTION TO OFFERORS: Indicate in the "Discount %" column, the percentage below the Manufactures List Price listed in the Manufactures Catalogue Price List.	
PRODUCT NAME/DESCRIPTION	Discount %
North American Signal	% 20
Stream light	% 10
Truck Vault	% 10
Troy	% 20
Gamber Johnson	% 25
Havis	% 30
Setina	% 15
Whelen	% 41
Code 3	% 41
Sound Off	% 45
Star	% 40
Tufloc	% 10
Adec	% 10
Able 2 Sho-Me	% 45
Magnetic Mic	% 0
FRC	% 10
Fenlex	% 30
Gollight	% 30
Backrack	% 10
Edison	% 10
Littlelight	% 20
Star/SVP	% 30
American Aluminum Accessories	% 10
Unity	% 30
Santa Cruz	% 25
Warn	% 10
Copeland	% 15
Brigade	% 10
Rlgld	% 15
Pro-Gard	% 20
Cascade Audio Engineering	% 5

Pelican	%	10
Federal Signal	%	30
Laguna	%	15
Innovative	%	10
Overland	%	30
ADDITIONAL CHARGES		
Lead time for Special order products	Lead Time:	30 DAYS
Restocking charge	\$	20%
Delivery time from receipt of order	Delivery Time:	1-48 HOURS
Can meet the 90 minute delivery requirement as specified	YES	<input checked="" type="checkbox"/> No <input type="checkbox"/>

ATTACH DESCRIPTIVE MATERIALS AND WARRANTY PROVISIONS TO THIS SHEET.