

AGENDA BILL

Beaverton City Council
Beaverton, Oregon

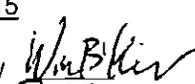
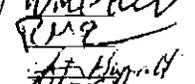
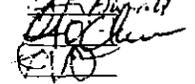
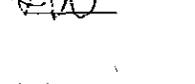
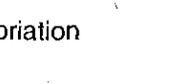
SUBJECT: Bid Award – Replace Remaining Carpet in the Public Areas of the Beaverton City Library and Approve a Transfer of Appropriation Resolution to Provide Additional Funding for the Carpet Replacement

FOR AGENDA OF: 02-17-15 **BILL NO:** 15045

MAYOR'S APPROVAL: 

DEPARTMENT OF ORIGIN: Mayor's

DATE SUBMITTED: 02-03-15

CLEARANCES: City Attorney 
CAO 
Purchasing 
Finance 
Facilities 

PROCEEDING: CONSENT AGENDA
(CONTRACT REVIEW BOARD)

- EXHIBITS:** 1. Transfer of Appropriation Resolution
2. Bid Summary

BUDGET IMPACT

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$125,370	BUDGETED \$80,000*	REQUIRED \$45,370*

Account Number 115-35-0551-384 Library Fund – Library Administrative Program – Building Maintenance Projects Account. \$80,000 was designated in the FY 2014-15 Adopted Budget for the carpet replacement. However, given the desire to complete the public areas of the Library, the additional \$45,370 appropriation is available from the Library Contingency Account and would be established through the attached Transfer of Appropriation Resolution.

RECOMMENDED ACTION:

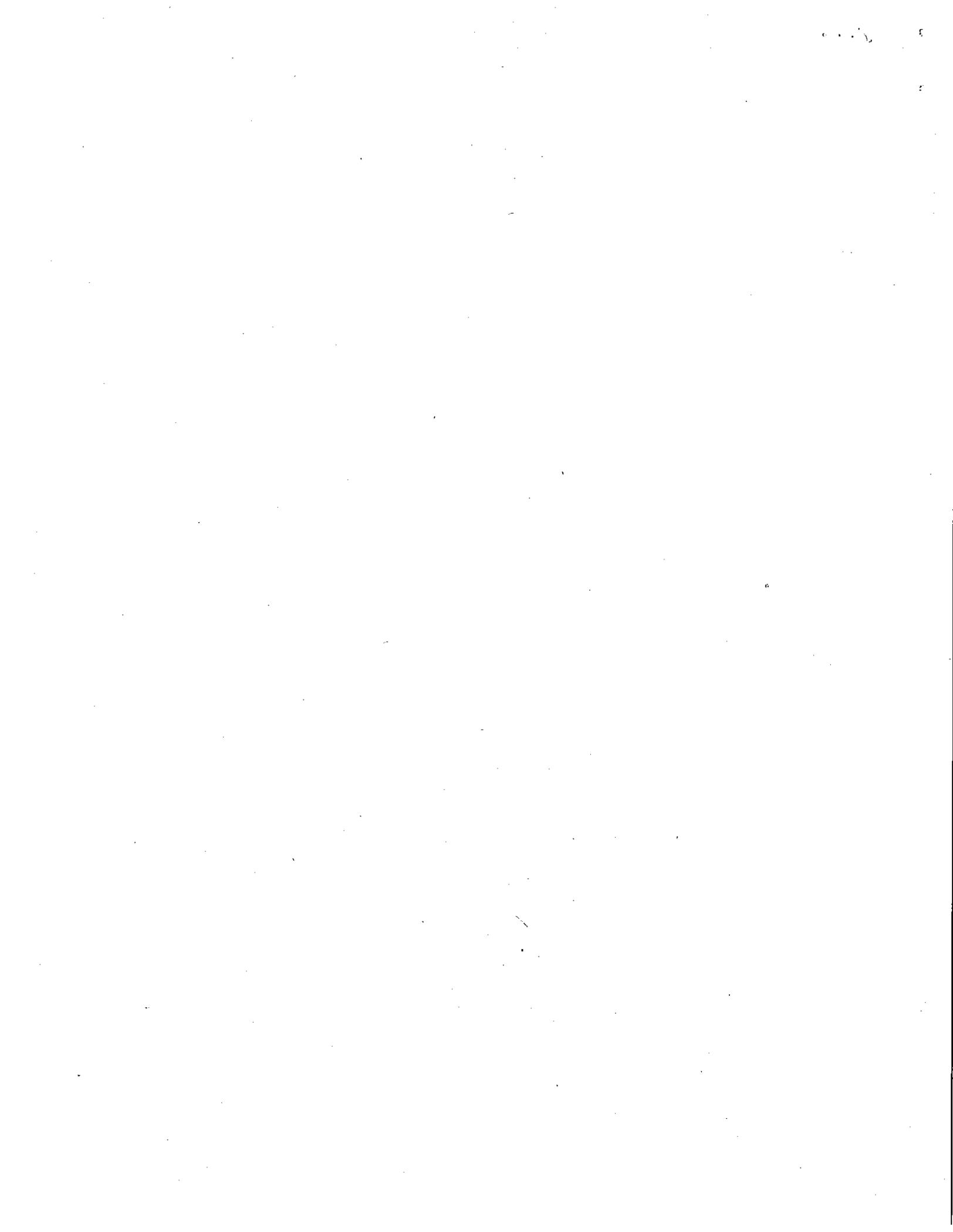
City Council acting as Contract Review Board, awards a contract to Koeber's Interiors of Beaverton, Oregon, in the amount of \$125,370 as the lowest responsible bidder for the replacement of carpet in the remaining public areas of the Beaverton City Library in a form approved by the City Attorney and approves the attached Transfer of Appropriation Resolution to provide an additional \$45,370 in funding to complete the carpet replacement project.

HISTORICAL PERSPECTIVE:

Pursuant to Agenda Bill Number 13041, the worn carpeting in the Beaverton City Library ("Library") is being replaced in stages rather than all at once due to budget limitations. In Fiscal Year 2011-12, the City replaced the worst of the twelve-year-old broadloom carpet and in Fiscal Year 2012-13 the remaining twelve-year-old carpet in the heavy public areas was replaced. The last section of public carpet should be replaced this fiscal year so that it all wears at basically the same rate.

INFORMATION FOR CONSIDERATION:

Invitation for bids was advertised in the Daily Journal of Commerce on December 19, 2014. A non-mandatory pre-bid conference was held on January 8, 2015, and three contractors attended the meeting. Bid packets were requested by five (5) contractors. One bid was received and opened on January 20, 2015, at 2:00 p.m., in the Ash Creek Room in The Beaverton Building. The low, and only bid, was received from Koeber's Interiors of Beaverton, Oregon, in the amount of \$125,370.



RESOLUTION NO. 4296

**A RESOLUTION APPROVING TRANSFER OF
APPROPRIATION WITHIN THE LIBRARY FUND OF
THE CITY DURING THE FY 2014-15 BUDGET YEAR
AND APPROVING THE APPROPRIATIONS FOR THE
FUND**

WHEREAS, the City Council reviews and approves the annual budget; and,

WHEREAS, during the year the Council must authorize the transfers of appropriations from one category of a fund to another fund or from categories within a fund; and,

WHEREAS, an additional appropriation of \$45,370 is needed in the Materials and Services Category of the Library Fund to complete the carpet replacement project, and the expenditure appropriation is available in the Contingency Category of the fund; now therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BEAVERTON, OREGON:

Section 1. The Finance Director is hereby authorized and instructed to transfer the following appropriations:

- \$45,370 out of the Contingency Category of the Library Fund into the Materials and Services Category as indicated below:

Materials and Services	115-35-0551-384	\$45,370
Contingency	115-35-0551-991	<\$45,370>

Adopted by the Council this _____ day of _____, 2015.

Approved by the Mayor this _____ day of _____, 2015.

Ayes: _____

Nays: _____

ATTEST:

APPROVED:

Catherine Jansen, City Recorder

Denny Doyle, Mayor

**CITY OF BEAVERTON
BID SUMMARY**

Project Name: Carpet Installation at Beaverton City Library Project #2943-15

TO: Mayor & City Council

SUBJECT: Bid Opening: Pat Van Osdel and Gary Thompson

Bids were opened on January 20, 2015 at 2:00PM in the Ask Creek Room / 4th Floor Conference Room

VENDOR NAME CITY, STATE	Bid Proposal	Ack Addenda	Bid Bonds	Bidder Const. Schedule	Current Project Info	Bidders Responsibility Form	GRAND TOTAL
Koerber's, Beaverton, OR	X	X	X	X	X	X	\$125,370.00

The Purchasing process has been confirmed.

Signed: *Tony L. Muralt*
Purchasing Division-Finance Dept.

The above amounts have been checked: YES NO

Date: 1/20/2015