

YOUTH SERVICES LIBRARIAN
Murray Scholls Branch
Youth Services Division, Beaverton City Library

SALARY RANGE: \$23.16 - \$31.05 per hour

CLOSING DATE: Monday, July 18, 2016

THE COMMUNITY

Beaverton is located seven miles west of Portland and has a population of approximately 94,215. The city offers a variety of activities and amenities including the state's largest, all-agricultural farmers market; an outstanding city library; and more than 100 parks, bike paths and hiking trails. It has been named one of the best places to raise kids by BusinessWeek magazine, one of the top 25 suburbs for retirement by Forbes.com and one of the 100 best walking cities in America by Prevention magazine. Beaverton is about an hour's drive from the Oregon coast, Mt. Hood and the Columbia River Gorge. The city is also a transportation hub with frequent bus and rail connections to the entire Portland metropolitan area. City Hall is located on the MAX light rail service line at the Beaverton Central Station.

THE POSITION

Beaverton City Library Youth Services is proud to provide excellent and innovative services to Beaverton children, tweens, and teens through outstanding collections and inventive library programming and outreach.

We seek a customer-service oriented librarian to join the youth services team at our Murray Scholls Branch, a candidate who can:

- Serve youth with imaginative, innovative and exciting programming both inside and outside the library
- Maintain strong relationships with local schools
- Be a fearless innovator willing to try new ideas and learn from both success and failure
- Host weekly storytimes and programs for children, tweens and teens that engage participants and foster a love for reading and libraries
- Have excellent interpersonal skills and the ability to communicate effectively and appropriately with people from diverse backgrounds, including youth, families, volunteers, interns and coworkers
- Provide an excellent understanding of early literacy and its importance to the individual, the community, and the vital role the library plays in developing early literacy in youth and wants share that with our local community

The ideal candidate will be technologically savvy, including having experience with resources, and knowledge of social media trends and their use in a library environment.



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This position will primarily focus on programing and assisting patrons with reference and reader's advisory questions. This position includes evening and weekend work hours.

ESSENTIAL FUNCTIONS OF THE JOB

- Developing and implementing programs for children, tweens and teens and providing multiple story-times
- Answering reference and reader's advisory questions
- Maintaining the children's room
- Developing two small assigned areas of the library's collection using data and research tools
- Regular and consistent attendance
- Support and respect diversity in the workplace
- Other duties as assigned

COMPENSATION AND BENEFITS

The salary range is \$23.16 - \$31.05 per hour. Starting salary will be determined depending on relevant work experience. The city pays the full retirement contribution to PERS; provides employees with an opportunity to participate in a deferred compensation retirement plan; tuition reimbursement program available; public service loan forgiveness program; and offers excellent health, dental, vision and life insurance coverage.

MINIMUM QUALIFICATIONS

- Master's degree in library science from an American Library Association accredited school with some professional library experience serving children, tweens and teens
- Knowledge of practices, tools and techniques of a Youth Services Librarian including book selection tools and systems, and reference tools used in a library environment
- Valid driver's license and the ability to meet the city's driving standards

SUPPLEMENTAL QUESTIONS

1. Please share an outline for a toddler storytime, include a short written description of how you planned the storytime and incorporated early literacy principals.
2. Summarize your programming experience with children, tweens and teens. Share the title of three programs you have provided in the past with a one sentence description of each.

HOW TO APPLY

Applications may be completed on our website at www.BeavertonOregon.gov/jobs or by submitting a City of Beaverton application form to the Human Resources Department, Beaverton City Hall, P.O. Box 4755, Beaverton, OR 97076.

VETERANS' PREFERENCE

Qualifying veterans and disabled veterans may obtain preference by submitting as verification of eligibility a copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a letter from the US Department of Veterans Affairs indicating receipt of a non-service connected pension. Disabled veterans must also submit a copy of their veteran's disability preference letter from the Department of Veterans Affairs, unless the information is included in the DD Form 214 or 215. Veterans' preference documentation must be submitted with your application.