

Introduction

Pursuant to its intermediate solicitation guidelines, the City of Beaverton is seeking informal proposals from qualified consultants for solid waste and recycling rate analysis and other related services. Consultants are invited to submit a proposal for the services listed in Section 2, Scope of Work. The City expects to enter into a contract with a vendor that provides the most advantageous proposal to the City.

Informal proposals will be received until **4:00 PM PDT, Monday, August 30, 2016**. Please email proposals to Scott Keller, City of Beaverton, skeller@beavertonoregon.gov. For questions, please contact Scott Keller at 503-526-2217.

Background

The purpose of this request for proposal (RFP) is to select a consultant who will provide the City with an analysis of financial records of Beaverton's solid waste franchisees and calculations of service rates based on that analysis. The description of work to be provided is as described in the scope of work below.

Beaverton is located in the Portland metropolitan area and is home to a population of more than 90,000. The City has an expanding and diverse tax base and a favorable debt profile. More information about the City can be found at www.BeavertonOregon.gov.

The term of this agreement is for one year and may be renewable for four (4) additional twelve-month periods. The City may terminate any agreement based upon this RFP by providing 3- days' notice to cease using the services provided.

Scope of Work

The City of Beaverton ("City") desires to enter into a professional services agreement with one (1) qualified individual/firm who/that can demonstrate competency and experience who can:

- Providing solid waste and recycling rate review and analysis and other related services,
- Provide high quality and responsible service at a competitive price to the City, and
- Represent the City in matters pertaining to the City's franchised waste haulers and local and regional solid waste and recycling issues.

Services to be Provided

Services to be provided include, but are not limited to the following:

- Review Detailed Cost Reports (financial statements, annual reports) of franchised haulers;
- Work with City staff to determine rate structures;
- Recommend rate actions, if necessary;
- Support City staff in presentations of findings to the Mayor, Chief Administrative Officer, franchised haulers, and Beaverton City Councilors, and
- Provide other related services to the City as needed.

Timeline

Release of Proposal:	August 16, 2016
Proposals Due by	4:00 PM on August 30, 2016
Notice of Award	September 2, 2016
Commencement of Services	September 10, 2016