

LEGAL ADVERTISEMENT

CITY OF BEAVERTON REQUEST FOR PROPOSAL WELLNESS PROGRAM SERVICES Solicitation #2985-15B

The City of Beaverton, Human Resources Department is seeking sealed proposals from qualified consultants to provide on-site wellness program services related to one or more of the following specialties: (1) on-site fitness classes (2) customized wellness plan and consulting (3) employee health coaching, outreach and education (4) health screenings and (5) flu shots and vaccinations. Consultants are invited to submit a proposal outlining their experience and qualifications in performing work directly related to the services required.

Sealed proposals will be received until 2:00 pm on May 13, 2015, at Finance Utility Billing Counter located on the fourth floor of The Beaverton Building, at 12725 SW Millikan Way, Beaverton, Oregon 97005, Attention: Terry L. Muralt, CPPB, Purchasing Agent. There will be no formal opening. Facsimile proposals will not be accepted. Proposals will not be accepted after the stated opening date and time. Late proposals will be returned to the vendor unopened.

Solicitation packets may be downloaded from <http://apps.beavertonoregon.gov/Bids/> or may be obtained at the address listed above or by calling the Bid Line at 503-526-2228.

Proposers are required to certify non-discrimination in employment practices in accordance with ORS 279A.110 (4), and identify resident status as defined in ORS 279A.120(1). Pre-qualification of proposer is not required. All proposers are required to comply with the provisions of Oregon Revised Statutes and Beaverton's Contract Review Board Policy.

The City of Beaverton reserves the right (1) to reject any or all proposal not in compliance with public bidding procedures, 2) to postpone award of the contract for a period not to exceed ninety (90) days from date of proposal opening, (3) to waive informalities in the proposals, and (4) to select the proposal which appears to be in the best interest of the City.

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