

Terry Muralt

From: Terry Muralt
Sent: Tuesday, May 20, 2014 9:39 AM
To: Rajat Dutta (RajatD@granicus.com); nross@swagit.com
Cc: Jerry Allen
Subject: Notice of Intent to Award RFP for Audo/Visual Recording & Live Media Solution 2872-14
Attachments: Audio-VisualRec-LiveStreaming_RFP_2872-14B_Eval-Score_051614.pdf

Dear Proposers,

The City would like to thank each of you for submitting a proposal in response to the RFP for Audio/Visual Recording and Live Streaming Media Solution with Electronic Legislative Management and Archiving Capacity #2872-14B. The evaluation team has completed their evaluation and this email is the official notice of intent to award a contract to Granicus of San Francisco, CA. The recommendation of award will be made at the June 3, 2014 Council meeting.

Attached is the scoring with a total "average" score of the five evaluators for each proposer .

Any proposer who contends it is eligible for the award of the contract and feels adversely affected or aggrieved by the City's decision, must submit to the Purchasing Agent a written protest within seven (7) calendar days from date of issuance of the Notice of Intent to Award or its protest is waived. Forward written protests by mail or email to:

Terry L. Muralt, CPPB, Purchasing Agent, tmuralt@BeavertonOregon.gov
City of Beaverton
Finance Department
4755 SW Griffith Dr.
PO Box 4755
Beaverton OR 97076

Any written protest shall specify the grounds upon which the protest is based. Complete rules regarding protests may be found in Beaverton's Purchasing Code 47-0740 as found on www.BeavertonOregon.gov .

If you have any questions about this Notice of Intent to Award, please contact me.

*Terry L. Muralt, CPPB
Purchasing Agent*

EVALUATION MATRIX/SCORING SHEET
Audio/Visual Recording and Live Streaming Media Solution with Electronic Legislative
Management and Archiving Capacity #2872-14B

Ranking Instructions:	Points	Evaluation Factor:	Weight
Quality of Response		1. Signature Page	1
Excellent Response	4	2. Transmittal Letter	1
Good Response	3	3. Knowledge, Experience &	3
Average Response	2	4. Ability to Meet Scope	7
Poor Response	1	5. Project Approach & Understanding	4
No Response	0	6. Relevant Experience and	3
		7. Contract Price	6

Granicus

Evaluation Factor	Max Points	Reviewer 1	Reviewer 2	Reviewer 3	Reviewer 4	Reviewer 5	Average
Signature Page	4	4	4	4	4	4	4
Transmittal Letter	4	4	4	4	4	4	4
Knowledge, Experience & Qualifications of Project Team Members and Firm	12	10	12	12	12	9	11
Ability to Meet Scope	28	26	26	26	26	25	25.8
Project Approach & Understanding	16	16	16	14	16	16	15.6
Relevant Experience and References	12	12	12	12	12	11	11.8
Contract Price	24	20	24	20	22	24	22
Total Points	100	92	98	92	96	93	94.2

EVALUATION MATRIX/SCORING SHEET
Audio/Visual Recording and Live Streaming Media Solution with Electronic Legislative
Management and Archiving Capacity #2872-14B

Swagit

Evaluation Factor	Max Points	Reviewer 1	Reviewer 2	Reviewer 3	Reviewer 4	Reviewer 5	Average
Signature Page	4	4	4	4	4	4	4
Transmittal Letter	4	4	4	4	4	4	4
Knowledge, Experience & Qualifications of Project Team Members and Firm	12	10	5	6	6	10	7.4
Ability to Meet Scope	28	20	18	14	20	20	18.4
Project Approach & Understanding	16	12	12	8	11	13	11.2
Relevant Experience and References	12	10	8	6	6	9	7.8
Contract Price	24	16	14	12	12	16	14
Total Points	100	76	65	54	63	76	66.8