

ENGINEERING TRAINEE

Public Works Department, Engineering Division-Transportation

Two Positions Available

DURATION: Up to 3 months; up to 40 hours per week

SALARY RANGE: \$12 per hour

CLOSING DATE: July 22, 2016

THE COMMUNITY

Beaverton is located seven miles west of Portland and has a population of approximately 94,215. The city offers a variety of activities and amenities including the state's largest, all-agricultural farmers market; an outstanding city library; and more than 100 parks, bike paths and hiking trails. It has been named one of the best places to raise kids by BusinessWeek magazine, one of the top 25 suburbs for retirement by Forbes.com and one of the 100 best walking cities in America by Prevention magazine. Beaverton is about an hour's drive from the Oregon coast, Mt. Hood and the Columbia River Gorge. The city is also a transportation hub with frequent bus and rail connections to the entire Portland metropolitan area. City Hall is located on the MAX light rail service line at the Beaverton Central Station.

THE POSITION

The City of Beaverton Public Works Department/Transportation Engineering is seeking two Engineering Trainees to assist in collecting and processing traffic data including other diverse job responsibilities. This position is great opportunity for students who are seeking experience in the field of Civil/Traffic Engineering.

ESSENTIAL FUNCTIONS OF THE JOB

- Install and retrieve traffic data collectors throughout the city
- Download traffic data and create reports
- Other data collection responsibilities and field measurements
- Prepare reports and store data using Microsoft Office programs
- Update drawing Using Auto CAD and ArcMap
- Update and maintain professional binders and scanning
- Regular and consistent attendance
- Support and respect diversity in the workplace
- Other duties as assigned

MINIMUM QUALIFICATIONS

- Must be a Civil Engineering or Construction Management student at an accredited college or university
- Possess a valid driver's license and ability to meet the city's driving standards



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- Ability to pass background check and drug screen

WORKING CONDITIONS

- This position will require occasional lifting, moving and carrying of objects of up to 25 pounds

PREFERRED QUALIFICATIONS

- College coursework focusing on Traffic/Transportation Engineering

HOW TO APPLY

Applications may be completed on our website at www.BeavertonOregon.gov/jobs or by submitting a City of Beaverton application form to the Human Resources Department, Beaverton City Hall, P.O. Box 4755, Beaverton, OR 97076.

VETERANS' PREFERENCE

Qualifying veterans and disabled veterans may obtain preference by submitting as verification of eligibility a copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a letter from the US Department of Veterans Affairs indicating receipt of a non-service connected pension. Disabled veterans must also submit a copy of their veteran's disability preference letter from the Department of Veterans Affairs, unless the information is included in the DD Form 214 or 215. Veterans' preference documentation must be submitted with your application.